

REPORT TO EXECUTIVE



DATE	6th December 2016
PORTFOLIO	Resources & Performance Management
REPORT AUTHOR	Dave Donlan
TEL NO	(01282) 477172
EMAIL	ddonlan@burnley.gov.uk

Fees & Charges Tariff 2017/18

PURPOSE

1. To inform Members of the Council's proposed fees and charges from 1st January 2017.

RECOMMENDATION

That the Executive recommend to Full Council:

2. Approval of the proposed tariff of fees & charges from 1st January 2017 as outlined in Appendix A attached.
3. To authorise the Head of Finance in consultation with the relevant Head of Service to determine any new charges or changes to existing charges relating to the preparation and approval of the 2017/18 revenue budget.
4. To authorise the Executive Portfolio Members to amend fees & charges periodically in their own area on the basis that overall income in their portfolio area remains the same as a minimum.
5. To authorise the Head of Regeneration and Planning Policy in consultation with the Executive Member for Resources and Performance Management and the Director of Resources to adjust fees and charges in relation to the Markets service from time to time to reflect current trading conditions and the overall position of the market.

REASONS FOR RECOMMENDATION

6. To set the Council's fees and charges from 1st January 2017 and assist in finalising the 2017/18 budget process.

SUMMARY OF KEY POINTS

7. In line with the Council's commercial strategy, Heads of Service were asked to:

- a) ensure that no charge has been omitted and the schedule is complete,
- b) confirm increases at an overall 2% for the service (excluding areas where either no increase is proposed or where they are set statutorily),
- c) confirm that the fees and corresponding vat rates are correct,
- d) confirm the date of the fee increase,
- e) give notification of any potential new areas for the introduction of fees and charges within their service area and of the proposed level of such fees and charges from 1st January 2017,
- f) make suggestions/proposals as to where income can be found in future to help alleviate the Council's budget pressures as identified in the Medium Term Financial Strategy, and
- g) Identify where services are being provided at a subsidy and where fees and charges should be increased by more than 2% in order to maintain the viability of service provision.

The following areas should were approved by Council on the 18th September 2016:-

8. Towneley Hall
A new fee has been created for adult residents of Burnley at £5 per year and the fee for non-residents has increased to £6 per visit.
9. Cremation and Cemetery fees
There is an increase in these fees of 8.25%.
10. Green Waste
It has been agreed that in line with most other Councils in Lancashire, the Council introduces a charge for Green Waste collections. It has been agreed to charge those households that want to maintain the service an annual fee of £30 (with an early bird discount down to £25) from 1/4/17.

The following areas should be noted:-

11. Planning Application Fees
Most of these fees are set by Parliament. However, the proposal is to increase some pre-planning application fees by 2% and 5%.
12. Burnley Bus Station
An increase of 2% has been included. However, it must be noted that there is potential for decline in the use of the bus station by operators.
13. Building Control Fees
Fees were set by Pennine Lancashire Building Control Joint Committee on the 2nd November 2016.
14. Car Parking Charges
Current proposals include a 2% increase on contract parking and no increase in daily fees.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

15. The assumed increase in income from a 2% increase in the fees and charges tariff is approximately £42k in 2017/18 prior to the identification of new income streams and other increase in excess of 2%.

POLICY IMPLICATIONS

16. None directly as a consequence of this report.

DETAILS OF CONSULTATION

17. None.

BACKGROUND PAPERS

18. None.

FURTHER INFORMATION

PLEASE CONTACT:

Dave Donlan – Accountancy Division Manager

ALSO: